

# **CHANDIDAS MAHAVIDYALAYA**

**ESTABLISHED-1972**

**A GOVERNMENT AIDED DEGREE COLLEGE**

**AFFILIATED TO THE UNIVERSITY OF BURDWAN**

**NAAC ACCREDITED IN 2011 & 2016**



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# **CONTINUOUS INTERNAL EVALUATION POLICY 2019-2020**

The IQAC has modified the existing centralized policy for the year 2019-20 to conduct the internal evaluation in Online mode from April, 2020 onwards due to COVID-19 Pandemic. The policy will provide a clear guideline about the dates and modes of Internal Evaluation that has to be adopted by the all the academic departments from April 2020 onwards.

## **OBJECTIVE**

This policy is aimed to evaluate the students continuously throughout the academic session so that their performance can be assessed and improved by reviewing the teaching learning methodologies.

## **CONTINUOUS INTERNAL EVALUATION POLICY**

1. All the academic departments must follow the CIE dates as mentioned in the academic calendar from April, 2020 onwards. An extra assessment has to be conducted within 18-25<sup>th</sup> June, 2020. This alternative date is given as the departments could not conduct the Internal Evaluation of March, 2020 due to COVID-19 Pandemic.

2. The modes of CIE approved for the current period (April 2020 onwards) are as follows-

- Online Class Test
- Online Viva
- Online Group Discussion
- Online Student Seminar
- Online Assignment
- Online Project Work
- Online Quiz

3. The field visit/ outreach/ excursion programmes will remain suspended until further notice due to Covid-19 restrictions.
4. All the academic departments should prepare a departmental activity calendar for depicting the mode and planning of CIE for approval from the Head of the Institution. The departments must share their academic planning to the students at the beginning of the session.
5. A notice has to be circulated among the students at least 7 days before the commencement of a CIE process.
6. All the academic departments must submit a report of CIE within 7 days of completion of CIE to the Internal Evaluation Cell.
7. All the academic departments should preserve the question papers and mark sheet for each of the CIE and provide the same to the Internal Evaluation Committee, whenever asked for.